



## WOKING JOINT COMMITTEE

**DATE:** 23 SEPTEMBER 2015  
**LEAD OFFICER:** ANDREW MILNE, AREA HIGHWAYS MANAGER (NW)  
**SUBJECT:** HIGHWAYS UPDATE  
**AREA:** WOKING

### **SUMMARY OF ISSUES:**

To report progress made with the delivery of proposed highways and developer funded schemes, and revenue funded works for the 2015/16 financial year.

To report on relevant topical highways matters.

To provide an update on the latest budgetary position for highway schemes, revenue maintenance and Community Enhancement Fund expenditure.

### **RECOMMENDATIONS:**

#### **Woking Joint Committee is asked to:**

- (i) Note the progress with ITS highways and developer funded schemes, and revenue funded works for the 2015/16 financial year
- (ii) Agree the contingency planning arrangements laid out in section 2.1.5 of this report
- (iii) Note progress with budget expenditure
- (iv) Note that a further Highways Update will be brought to the next meeting of this Committee.

### **REASONS FOR RECOMMENDATIONS:**

The above recommendations are made to enable progression of all highway related schemes and works.

## 1. INTRODUCTION AND BACKGROUND:

1.1 Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

## 2. ANALYSIS:

### 2.1 Capital works programme for 2015/16

- 2.1.1 The Committee 2015/16 capital budget for Woking was set at £292,162. In addition to this, £120,000 of developer funding has been identified to support scheme delivery, together with a carry forward of £57,000 from 2014/15 capital allocation. The Woking Joint Committee have also approved use of the £58,547 parking surplus monies to enable delivery of outstanding schemes from the 2014/15 programme, giving an overall capital budget of £527,547.
- 2.1.2 Table 1 below records the schemes agreed during the Woking Joint Committee held on 3 December 2014 for delivery in the 2015/16 financial year. Carryover schemes from the 2014/15 programme have also been included.
- 2.1.3 All costs shown are estimated, and it is suggested that should scheme costs vary from the estimates shown, that Committee support a flexible approach that enable the matching of schemes as best as can be achieved to the available budget.
- 2.1.4 It is noted that although the parking surplus monies have been earmarked in their entirety to support the capital programme, the Joint Committee stipulated that any residual funds for this should be set aside for parking control measures to control verge damage.

Scheme Name	Detail/Limits	Estimated cost (£)	Progress
A245 junction with Camphill Road reconfiguration assessment	Highest ranking scheme on our list of prioritised ITS improvements. Site has suffered from turning collisions and has been repeatedly raised as a road safety issue. Scheme is to assess options for reconfiguration and also consider improving pedestrian facilities. Design only.	15,000	In design.
Speed limit assessments/reductions	A320 Chertsey Road (Anthony's) – review of speed limit due to resident request and collision history (presently 10 <sup>th</sup> on list) A3046 Chobham Road near Common Close – raised in last formal Committee requesting review of	40-50000	Speed surveys completed. Assessment of data in progress. Separate report

	<p>speed limit (presently 18<sup>th</sup> on list) Burdenshott Road – raised by residents and collision history – suggested review of speed limit (presently 3<sup>rd</sup> on list) Lock Lane/Wisley Lane, Pyrford – resident requests but no collision history. Present 60mph limit is not considered appropriate for location – need to review (presently 50<sup>th</sup> on list) Warbury Lane – to compliment revisions to width restrictions introduced in 2014/15 financial year. Review of speed limit (not ranked on list). Smartsheath Road – raised by local Member and Surrey Police. Review of speed limit.</p> <p>Design and construction as appropriate in 2015/16.</p>		presented to Committee on 23 Sept 2015.
Signals review and crossing upgrades	Programme of traffic signal timing reviews and pedestrian crossing upgrades led by Members to reduce congestion and support the local economy across the Borough. Programme size can be adjusted to available budget.	Up to £50,000	Programme referred to Traffic Signals team for delivery.
Oyster Lane, Byfleet – Re-sign railway bridge	This scheme is presently in 25 <sup>th</sup> place on our prioritised ITS list. Signs were replaced on Runnymede side and on bridge structure to show both metric and imperial units. Woking signs are not consistent with this and need revising.	10,000	In design.
Vale Farm Road – revoke part of 1 way system	This scheme is presently in 36 <sup>th</sup> place on our prioritised ITS list. Traffic from Wilbury Road often drives against the 1 way system. This is to regularise this situation and ease pressure on Vale Farm Road itself.	15,000	Design completed. Traffic regulation order being advertised.
Vicarage Road, Old Woking – pedestrian crossing near junction with Loop Road	This scheme is presently in 19 <sup>th</sup> place on our prioritised ITS list. Subject to funds being released by WBC, this crossing could be funded from developer monies. There is no pedestrian crossing in this vicinity, and this improvement would link two bus stops, is close to a footpath running into the Balfour Avenue Estate and the new Moor Lane	120,000	In design.

	development.		
Weybarton, Byfleet	Capital maintenance (LSR)	0	Funded through Project Horizon
Maitland Close, West Byfleet	Capital maintenance (LSR)	12,115	<b>Scheme completed.</b>
Cavenham Close, Woking	Capital maintenance (LSR)	14,660	<b>Scheme completed.</b>
Woodmancote Gardens, West Byfleet	Capital maintenance (LSR)	10,863	<b>Scheme completed.</b>
Knowle Gardens, West byfleet	Capital maintenance (LSR)	10,563	<b>Scheme completed..</b>
Elveden Close , Pyrford	Capital maintenance (LSR)	16,868	<b>Scheme completed.</b>
Palmerston Close, Horsell	Capital maintenance (LSR)	0	Funded through 2014/15 P400 programme. <b>Scheme completed.</b>
Mayhurst Avenue, Maybury	Capital maintenance (LSR)	16,022	<b>Scheme completed.</b>
Pembroke Road safety scheme (carried forward from 2014/15 programme)		60,000	<b>Substantively completed.</b>
Blackhorse Road safety scheme (carried forward from 2014/15 programme)		108,400	<b>Substantively completed.</b>
Estimated allowance for contractor OHP		20,000	
Total		529,491	

**Table 1 – Capital works programme for 2015/16**

**2.1.5 Contingency planning** - In the event of any ITS schemes not being deliverable, or being unable to proceed for other reasons, the list of LSR schemes contained in Table 2 is proposed for use on a contingency basis, and that schemes from this list are selected to best match the capital funding available. The Woking Joint Committee is asked to approve these contingency arrangements.

<b>Scheme Name</b>	<b>Detail/Limits</b>	<b>Estimated cost (£)</b>	<b>Progress</b>
Lincoln Drive	Opposite No.26 to 15a	11,751	
Ridge Close	Entire road (footways only)	19,353	
Rydens Way	Shackleford Road to No.45	31,501	
Manor Road	Entire road	26,271	

**Table 2 – Proposed contingency capital works for 2015/16**

## **2.2 Revenue maintenance allocations and expenditure 2015/16**

- 2.2.1 The revenue budget made available to the Woking Joint Committee has been reduced from £220,420 to £141,650. This is a significant reduction and may impact on our ability to deliver some revenue related service requests.

<b>Item</b>	<b>Allocation (£)</b>	<b>Spend to date (£)</b>
Drainage / ditching	50,000	37,888
Carriageway and footway patching	50,000	34,617
Vegetation works	30,000	304
Signs and markings	11,650	63
Low cost measures	0	0
Kier OHP	*	8,199 * (included in allocation figures)
<b>Total</b>	<b>£141,650</b>	<b>£72,872 committed</b>

**Table 3 – 2015/16 Revenue Maintenance Expenditure**

## **2.3 COMMUNITY ENHANCEMENT FUND**

- 2.3.1 The total 2015/16 Community Enhancement allocation for Woking remains unchanged at £35,000. Committee have previously determined to divide this fund equally between County Councillor Committee Members.

- 2.3.2 A summary of spend progress is shown in Table 4 below.

<b>Member</b>	<b>Allocation (£)</b>	<b>Spend to date (£)</b>
Liz Bowes	5,000	2,483
Ben Carasco	5,000	1,884
Will Forster	5,000	356
Saj Hussain	5,000	356
Richard Wilson	5,000	356
Colin Kemp	5,000	356
Linda Kemeny	5,000	356
<b>Total</b>	<b>35,000</b>	<b>5,793</b>

**Table 4 – Community Enhancement Fund spend progress**

www.woking.gov.uk  
www.surreycc.gov.uk/woking

## **2.4 Other highways related matters**

### **2.4.1 Customer enquiry responses**

The total number of enquiries received between January and June 2015 is 65721, an average of 11000 per month. This is consistent with the first quarter but lower than the corresponding period in 2014 due to the flooding we experienced last year.

All enquiries are categorised at the point of logging, either automatically through the website, or by officers. Safety defects are directed to Kier with the remainder passed to the SCC local office for further investigation. During 2014 the average split was 44% SCC and 56 % Kier, for the year to date this has shifted to 35/65.

Improvements to the online reporting system and general information available to the public and through the SCC Contact Centre have contributed to this change.

For Woking specifically, 3155 enquiries have been received since January of which 1352 (43%) were directed to the local area office for action, and 89% have been resolved. Although still high this response rate is below the countywide average of 95% and can partly be attributed to vacancy levels within the team.

For the first half of 2015, 288 complaints were received of which 23 stage 1 and 6 stage 2 were for the North West area, including Woking. The service was found to be partly at fault in 8 of these. The two main reasons for these complaints were lack of contact and the impact of resurfacing. We continue to work closely with the corporate customer relations team to improve performance. In addition new systems have been introduced to actions identified by complaints to ensure delivery and no further escalation.

A new Works Communication Team is being developed the purpose of which is to improve the availability of work programmes, increase information available to the public to allow them to self serve and deliver significant improvements to the advance notification of planned works.

We would like to make Members aware that during September we will be conducting a dedicated online National Highways & Transport survey for Members. This is the first time it has been carried out for several years and the Service is keen to receive as much feedback as possible to help influence future business planning.

### **2.4.2 Parking**

The 2014/15 review works have been ordered and are substantially completed – this is both lining and signing, and Woking Borough Council have assisted delivery of the signing element.

## **3. OPTIONS:**

3.1 Options, where applicable, are presented in this report.

## **4. CONSULTATIONS:**

4.1 Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering.

[www.woking.gov.uk](http://www.woking.gov.uk)  
[www.surreycc.gov.uk/woking](http://www.surreycc.gov.uk/woking)

Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

#### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.
- 5.2 The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated.

#### **6. RISK MANAGEMENT:**

- 6.1 Risks have been considered and managed through such measures as contingency planning.

#### **7. LOCALISM:**

- 7.1 Through the views and needs expressed by local communities, and accommodating where possible the involvement of local communities in looking after the public highway, localism is routinely considered as part of the consultation and bidding processes for highway-related works. Specific details regarding localism are included in individual reports as appropriate.

#### **8. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 8.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. Appropriate and proportionate consultation is carried out with residents, and bodies representing particular user groups, to ensure that the interests of all highway users are considered.

#### **9. OTHER IMPLICATIONS:**

- 9.1 Other implications, such as the contribution that a well-managed highway network can give to reducing crime and disorder, are considered in relation to individual schemes, and specific details are included in individual reports as appropriate.

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

<b>10. CONCLUSION AND RECOMMENDATIONS:</b>
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- 10.1 The Committee is asked to note the progress with all schemes and budgets.
- 10.2 The Committee are asked to agree the contingency planning arrangements laid out in section 2.1.5 of this report.
- 10.3 It is recommended that a further Highways Update report is presented at the next meeting of this Committee.

<b>11. WHAT HAPPENS NEXT:</b>
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- 11.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.

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**Contact Officer:**

Andrew Milne, Area Highways Manager NW

**Consulted:**

As identified in report.

**Borough Portfolio Holder**

N/A

**County Council Cabinet Member**

John Furey

**Annexes:**

None

**Sources/background papers:**

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